



**DEPARTMENT OF WORKFORCES SERVICES  
ISSUANCE NUMBER PY 09-13, Change 1**

**Artee Williams, Director**

**June 15, 2010**

**TO:** Local Workforce Investment Areas/Service Providers

**SUBJECT: Temporary Assistance for Needy Families (TANF) Subsidized Summer Youth Employment Program**

1. **Purpose:** To provide additional information relating to program enrollments using Temporary Assistance for Needy Families (TANF) funds; to provide a question and answer (Q&A) document pertaining to the TANF Subsidized Summer Youth Employment Program (SYEP); and to provide a revised/corrected TANF Subsidized SYEP Funding Summary.
2. **General Information:** Guidelines are provided for the following: funding categories, summer program time period, enrollments in Arkansas JobLink (AJL), documenting services in AJL, summer employment completion rate, work readiness, "45 day rule", and financial reporting.

***Funding Categories***

When using 100% ARRA funds or ARRA in combination with TANF funds for Summer Employment Opportunities, the rules of TEGL 14-08 and TEGL 24-08 apply, which means that the work readiness indicator and completion rate are the only measures. When using WIA youth formula funds or 2009 ARRA funds for an older youth or younger youth enrollment (not a "Youth Stimulus Funding" enrollment) in combination with TANF and/or 2009 ARRA Summer Employment Opportunities, then all the regular performance measures will apply in addition to the work readiness and completion rate. When using 100% ARRA funds for an older youth or younger youth enrollment, all the regular performance measures will apply. When using 100% TANF funds, the work readiness and completion rate will apply.

***Program Time Period***

The duration of the TANF funded summer program will be between May 1 and August 31, 2010 for youth ages 14-21. These youth will not be reported in the regular WIA performance measures, or the WIA Annual or Quarter reports, and they will not be included in data validation.

The Work Readiness indicator and the completion rate will be the only measures that apply to TANF youth.

***Enrollment in AJL***

Staff may begin AJL data entry prior to May 1<sup>st</sup>. Enter the demographics using the actual

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eligibility date, and complete the enrollment. The enrollment date may be prior to May 1<sup>st</sup> since enrollment does not make an individual a WIA participant. Next, staff may enter the services that will be provided.

Due to early eligibility determination, there may be a situation where a 21 year old has been determined eligible; however, if the 22<sup>nd</sup> birthday occurs prior to the date of participation, the individual will not be eligible. The individual must be the correct age on the date of participation for the program.

To serve a currently enrolled formula funded youth with TANF funds during the summer, and the “eligibility” on the Case Details screen does not display “WIA Youth Stimulus Funding”, update the demographics (change something), and then the stimulus eligibility selection will be displayed. Enroll the youth on the Program Details screen, by selecting “Youth Stimulus Funding”. The participant will then have two enrollments, a formula-funded enrollment and a stimulus-funded enrollment. Enter end dates for open formula services if they are not provided during the summer.

The eligibility date, enrollment date and participation date may be different dates, or they may all be the same date depending on each actual enrollment. Staff must complete required fields in AJL including fields on the service screens (See Department of Workforce Services Issuance PY 05-16, AJL Data Entry, dated June 2, 2006).

To enroll TANF funded youth in AJL, select the “Youth Stimulus Funding” program enrollment. For the “Enrollment Info” field on the Enrollment Details screen new selections have been added for TANF as listed below.

1. 2010 TANF Summer Employment Funding: select if services are 100% TANF funded.
2. 2010 TANF and 2009 Stimulus Combination: select if individual services are provided by both funding streams (2009 refers to last year’s ARRA).
3. 2010 TANF, 2009 Stimulus and Formula Combination: select if individual services are provided by TANF and 2009 ARRA, and additional services provided by older youth or younger youth or adult formula funds which will require a separate enrollment in either the older youth, younger youth or adult program.
4. 2010 TANF and Formula Combination: select if services are provided by TANF and additional services provided by older youth, younger youth or adult formula funds which will require a separate enrollment in either the older youth, younger youth or adult program.

When a youth is originally enrolled in TANF and later it becomes necessary to co-enroll in either ARRA or formula, staff must change the enrollment designation previously selected in the “Enrollment Info” field. Be sure to appropriately mark all services in the “Participant Group” field.

Due to recent changes in AJL, TANF summer youth participants do not have to be co-enrolled in WIA ARRA or WIA formula. However, local areas are encouraged to co-enroll in WIA

ARRA or WIA formula if it is deemed these youth could benefit from additional services.

### *Services*

For TANF enrollments use the “TANF Summer Employment Opportunities” service in the S&T Plan. In the “Participant Group” field on the service screen, select either “In school 2010 TANF Summer Employment Funding” or “Out of School Youth 2010 TANF Funding”. Do not use the Co-registrations or Partner Provided Services fields on the Case Details screen for TANF.

TANF Summer Employment Opportunities entered on the Service and Training (S&T) Plan will be used to record the work experience information. Enter all the provider information pertaining to the work experience, including O\*Net code, phone number and dates. The “Actual Start Date” of this service represents the actual day the work experience started, which cannot be prior to May 1<sup>st</sup>.

Services for TANF youth other than TANF Summer Employment Opportunities, objective assessment, creation of an individual service strategy and case management must be funded by a different funding source (WIA ARRA, WIA formula, or partner). For example, if a service such as Job Club is offered, then youth must be enrolled in ARRA or formula and the Job Club service should be entered on the S&T Plan. The following services must be provided to TANF participants and must be entered on the TANF S&T Plan: TANF Summer Employment Opportunities, objective assessment, individual service strategy (ISS), and case management.

Supportive services are not allowable for the 2010 TANF Subsidized Summer Youth Employment Program. However, supportive services may be provided with 2009 ARRA or WIA formula funds. When a participant is in need of supportive services, create either a 2009 ARRA or formula enrollment and add the supportive services to the S&T Plan. If they are enrolled in ARRA, then all the rules apply including the work readiness measure and the completion rate. If they are enrolled in WIA formula, then all the rules apply, and they will be included in the regular performance measures.

For TANF youth enrollments, do not record a service of work readiness on the S&T Plan. Instead, record the work readiness information in the goals section on the Enrollment Details Screen.

If services related to the TANF summer program are entered into AJL prior to May 1<sup>st</sup>, the estimated start date must be May 1<sup>st</sup> or after and the service status must be marked “scheduled”. A “scheduled” service does not make an individual a participant. When the service is actually started, complete the dates and change the status to “in progress”. The individual will become a participant on the date of the first service. The service start date represents the first day the participant actually began receiving the service. The service end date is the actual day the service ended. When all TANF and partner funded services are ended, the participant will exit 90 days from the final service end date, and the date of the exit will be that same date. To review the Exit Policy, please refer to the Department of Workforce Services Issuance PY 08-05 dated August 22, 2008.

### *Completion Rate*

AJL is programmed to use the TANF Summer Employment Opportunities service to determine if the participant has completed the summer program for the Summer Employment

Completion Rate. To track whether a participant completed, select the status “completed” on the TANF Summer Employment Opportunities service screen.

The selection of “completed” means that the participant has completed their summer program according to their Individual Service Strategy, and then will be included in the numerator of the completion rate. For example, if the ISS states that their program will end on July 30<sup>th</sup> (estimated service end date in AJL), and they actually stop receiving services on that date (except for follow-up services), then their status for TANF Summer Employment Opportunities should be marked “completed”. If they quit for any reason prior to July 30, then select the status of “unsuccessful completion” for TANF Summer Employment Opportunities, and they will be in the denominator only for the completion rate.

### ***Work Readiness***

The Work Readiness portion of the Skill Attainment Rate will be the only performance measure used for youth who participate in TANF Summer Employment Opportunities funded by TANF. The basic skills and occupational skills portions of the Skill Attainment Rate will not be required.

The Department of Labor is in the process of providing guidance to states to measure work readiness proficiency rather than gains, at the end of the work experience, as evaluated by the employer. The state is awaiting further guidance before developing the assessment tool. However, local areas should expect that this will have implications for local areas’ employer training sessions and eliminate the need for an up front assessment of work readiness.

### ***“45 Day Rule”***

Historically, participant eligibility determination for the summer program has been completed several weeks prior to the date of participation. This process includes collecting documentation and completing the intake/application form. Since eligibility determination for many individuals may be completed early, 45 days may pass before the date of participation occurs.

Under usual circumstances, if 45 days has passed since eligibility determination and the individual has not received a service then eligibility would have to be completed again. There will be no 45 day rule for the TANF summer program. Eligibility determination will not have to be re-determined if a service is not provided within 45 days of the initial eligibility determination.

### ***DWS Issuance 09-14, 2010 Summer Employment Opportunities Program Guidance***

Item number 2, General Information, applies to the TANF Subsidized SYEP.

3. **Financial Reporting:** The following information will be used to request funds and report monthly expenditures in the Arkansas Workforce Information Systems (AWIS) for the TANF Subsidized SYEP.

*Program Allotment Name:* TANF Summer Youth

***Request for Funds:*** Use the regular WIA ordering schedule for requesting money for the TANF Summer Youth allotment. These funds MUST be requested separately from the regular WIA and ARRA funds.

*Reporting Monthly Expenditures:* Expenditures must be reported in AWIS by the 15<sup>th</sup> of each month in the following Cost Category Codes:

- 410 - Participant Wages
- 710 - Fringe Benefits (FICA & Workers' Comp)
- 250 - Case Management/Mentoring/Other
- 600 - LWIA Administration

4. **Action Required:** LWIAs are required to monitor 100% of the summer program worksites and 100% participant file review during the period in which the summer program is operating, preferably monitoring heavily on the front end to detect and correct problems early. LWIAs are also required to provide the State with a report of monitoring activities no later than October 31<sup>st</sup>. The report should be sent to Idell Moseley, [idell.moseley@arkansas.gov](mailto:idell.moseley@arkansas.gov).

The State may conduct summer monitoring visits. Each LWIA scheduled for monitoring will be contacted via e-mail or telephone to request worksite information prior to a visit.

5. **Inquiries:** Contact Sandy Monaco at 501-682-3131 ([sandy.monaco@arkansas.gov](mailto:sandy.monaco@arkansas.gov)).
6. **Attachments:** Arkansas TANF Subsidized SYEP Funding Summary  
TANF Subsidized SYEP Questions and Answers
7. **Expiration Date:** September 30, 2010

Arkansas TANF Subsidized Youth Employment Program  
Summer 2010  
Funding Summary

	Central	City of Little Rock	Eastern	North Central	Northeast	Northwest	Southeast	Southwest	West Central	Western	TOTAL
Wage Subsidies	\$261,000.00	\$556,800.00	\$384,000.00	\$192,000.00	\$336,000.00	\$495,000.00	\$391,500.00	\$217,500.00	\$408,000.00	\$360,000.00	\$3,601,800.00
FICA @ 7.65%	\$19,966.50	\$42,595.20	\$29,376.00	\$14,688.00	\$25,704.00	\$37,867.50	\$29,949.75	\$16,638.75	\$31,212.00	\$27,540.00	\$275,537.70
Workers Compensation	\$0.00	\$17,200.00	\$5,000.00	\$5,318.00	\$8,226.96	\$13,410.00	\$450.00	\$0.00	\$16,500.00	\$4,000.00	\$70,104.96
Case Management/Mentoring/Other	\$48,844.00	\$136,195.40	\$64,121.00	\$0.00	\$93,032.00	\$112,135.54	\$40,000.00	\$39,780.00	\$20,000.00	\$24,000.00	\$578,107.94
Administration @ 8%	\$26,384.84	\$60,223.25	\$38,599.76	\$16,960.51	\$37,037.04	\$62,673.04	\$36,951.98	\$21,913.50	\$38,056.96	\$33,243.20	\$362,044.08
Total Sub-grant Award Amount	\$356,195.34	\$813,013.85	\$521,096.76	\$228,966.51	\$500,000.00	\$711,086.08	\$498,851.73	\$295,832.25	\$513,768.96	\$448,783.20	\$4,887,594.68

LWIA Sub-grant Award Number

05-P10-TANFSYEP-90	Central
05-P10-TANFSYEP-81	City of Little Rock
05-P10-TANFSYEP-31	Eastern
05-P10-TANFSYEP-20	North Central
05-P10-TANFSYEP-30	Northeast
05-P10-TANFSYEP-10	Northwest
05-P10-TANFSYEP-40	Southeast
05-P10-TANFSYEP-50	Southwest
05-P10-TANFSYEP-71	West Central
05-P10-TANFSYEP-60	Western

Temporary Assistance for Needy Families (TANF)  
Subsidized Summer Youth Employment Program

Questions and Answers

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**Q1.** What is the Catalog of Federal Domestic Assistance (CFDA) code for this program?

**Answer:** The CFDA number is 93.714, ARRA - Emergency Contingency Fund for Temporary Assistance for Needy Families (TANF) State Program, Department of Health and Human Services, Administration for Children and Families.

**Q2.** New youth co-enrolled in ARRA Youth summer employment programs only, specifically the over 21 age group, will they count in performance other than the work readiness? I think I've heard that we will have the same guidelines as last year on these, but we have not had any written guidance. Is this something the State is requesting a waiver for or getting DOL guidance?

**Answer:** The work readiness indicator will be the only performance measure for ARRA only, TANF only or ARRA/TANF funded participants. If WIA formula funds are used with ARRA or TANF funds, then all WIA performance measures apply. A waiver is not necessary to only use the work readiness indicator in the summer months of 2010.

**Q3.** When will the TANF letters go out to participants?

**Answer:** Letters were mailed on May 6-7, 2010 to TEA and Work Pays Participant Households.

**Q4.** Are we serving 14 and 15 year olds with this grant? The issuance lists the age eligibility of 14-21 year olds however the TANF letter does not list 14 and 15 year olds.

**Answer:** Yes. We were concerned that our TANF population adults and older youth have serious transportation issues themselves, much less these young kids 14 and 15 years old who cannot drive yet. We were and remain inclined to encourage our TANF families' 16 to 21 year olds to take advantage of these employment opportunities due to the limited number of slots and their documented transportation issues. This does not preclude the inclusion of 14 and 15 year olds, after proper eligibility determination has been made, in this project.

**Q5.** Are siblings of a minor TEA client that reside in the same household eligible to be served with this grant?

**Answer:** Nothing precludes multiple children, within the acceptable age range, from the same household participating in this project as long as the WIA staff determines that each child meets the WIA eligibility requirements.

**Q6.** Were the letters mailed to active TEA and Work Pays Households only? Or those that were active in the prior six months?

**Answer:** The letters were mailed to both active and those that were active in the prior six months.

**Q7.** If the last six months, are these still the priority group and eligible like WIA eligibility of households receiving or eligible for food stamps in the last 6 months?

**Answer:** The priority group is TANF recipients or eligible TANF recipients, emphasizing the need to serve eligible low-income youth. However, it is on a first come first served basis.

WIA eligibility applies and an individual may be considered low-income if they are a member of a household that receives (or has been determined within the last 6-month period prior to application for the program involved to be eligible to receive) food stamps pursuant to the Food Stamp Act of 1977 (7 U.S.C. 2011 et seq.)

Anyone interested would have to complete a summer employment application and be determined eligible under existing WIA eligibility criteria.

**Q8.** What document or documents will identify TANF recipients who apply of the summer employment program? We will have eligibility documentation for the WIA-eligible applicants. What will we use for the TANF people?

**Answer:** The letter that was mailed out only acknowledges that the youth is attached to a TEA or Work Pays case. The letter **does not** eliminate the need for the youth to be determined eligible, under the WIA eligibility criteria, by LWIA staff. **WIA eligibility must be determined for 100%** of the participating youth.

**Q9.** Can TANF funds be used to pay for "cultural or recreational outings" for youth participating in the TANF Summer Youth Program?

**Answer:** No. The use of these funds is limited to paying for all or a portion of the costs of employee wages, benefits, supervision, and training for eligible



participants. Expenses associated with non-employment related activities for eligible participants must be paid utilizing non-TANF funds.

- Q10.** Last summer we were not required to complete the ISS for the ARRA youth who were exited at the end of their work experience. Will that rule be the same for the TANF program this summer?

**Answer:** Last year some type of ISS was required. The employment goal was to be included on the ISS, and the completion date was to be recorded on the ISS.

TEGL 14-08, Page 26 states that . . . "an ISS must be developed for each youth participant identifying age-appropriate career goals and consideration of the assessment results for each youth. Local areas have the flexibility to determine the appropriate type of assessment and ISS . . ." "A comprehensive ISS as specified in the WIA regulations is not required for youth served only during the summer months."

- Q11.** Can we expect a TEGL from DOL sometime regarding the TANF summer youth program?

Yes. TEGL 26-09 and 27-09 were issued May 12<sup>th</sup> and 13<sup>th</sup> respectively. Each discusses the summer youth program.

TEGL 27-09 states that "ETA will provide additional requirements for the work readiness indicator in the forthcoming TEGL 24-08, Change 1 for local areas with remaining Recovery Act funds in PY 2010."

- Q12.** Will the DWS TANF staff be able to provide TANF eligibility documentation for the TANF summer youth employment program applicants for WIA eligibility?

**Answer:** No. Due to confidentiality rules, DWS staff will not provide TANF eligibility documentation.

- Q13.** Is there a specific numerical goal for the number of TANF youth participants in each LWIA?

**Answer:** Originally, we would have liked to have set targets for each of the LWIAs, however, due to the fact that we are so far behind in getting started, we now feel that this must be a "first-come, first-served" program. We will do everything to encourage our TANF families to submit their applications immediately, however, we will not direct LWIAs to "reserve" any slots.

- Q14.** Since this is ARRA TANF funds, will we need to do monthly 1512 reports that combines with WIA or a separate report for only TANF funds?

**Answer:** TANF Emergency funds are not subject to ARRA 1512 reporting. The WIA locals will only report on WIA ARRA funding for 1512 purposes.

**Q15.** How will participants be entered into AJL? Please explain the AJL Funding Categories.

**Answer:** In AJL, use the “Youth Stimulus Funding” program enrollment which is the same as last year for 2009 ARRA. For the “Enrollment Info” field on the Enrollment Details screen, new selections have been added for TANF:

1. 2010 TANF Summer Employment Funding  
Select if services are 100% TANF funded
2. 2010 TANF and 2009 Stimulus Combination  
Select if individual services are provided by both funding streams  
(2009 refers to last year’s ARRA)
3. 2010 TANF, 2009 Stimulus and Formula Combination  
Select if individual services are provided by TANF and 2009 ARRA, and additional services provided by OY or YY formula funds which will require a separate enrollment in either the OY or YY program
4. 2010 TANF and Formula Combination  
Select if services are provided by TANF, and additional services provided by OY or YY formula funds which will require a separate enrollment in either the OY or YY program

Enter TANF funded services on the Service & Training Plan (S&T Plan). Do not enter TANF services in the partner section of the Case Details Screen.

In the “Participant Group” field for each TANF funded service, select either “In school 2010 TANF Summer Employment Funding” or “Out of School Youth 2010 TANF Funding”.

For services that are funded by 2009 ARRA, select either “In School Youth 2009 Stimulus Funding” or “Out of School Youth 2009 Stimulus Funding”.

The option of “2010 Youth Summer Employment Funding” will be used only if the state receives funds from the 2010 Summer Jobs Bill.

Additional information on entering information into AJL will be provided in DWS Issuance 09-13, Change 1.

**Q16.** We have one question based on TEGL 27-09 Mike Kennedy emailed yesterday. On number 4, Program Emphases, we would like to have this clarified regarding performance requirements when using various funds.

**Answer:** If WIA formula funds are used in any combination with other funding, such as TANF or ARRA, all WIA performance measures will apply.

**Q17.** Please refer to TEGL 26-09 page 10 item B. Will this have anything to do with the TANF summer program?

**Answer:** Item B refers to Recovery Act Summer Youth Employment Waivers. The state is not applying for any waivers. A waiver is not necessary to only use the work readiness performance indicator in the summer months of 2010 and a waiver is not necessary to provide program design flexibility in the summer months of 2010 (TEGL 26-09).

**Q18.** Can we enroll additional participants exceeding our allotted number if and when current enrolled participants refuse to continue? The replacement would finish out the number of weeks left on the original participant's 7 week program.

**Answer:** Yes. However, keep in mind that you must not expend more than the allotted planned amount per participant.

**Q19.** If we fall below the allotted number of participants, will that affect the other line items (Admin)?

**Answer:** We expect that all administration expenditures are commensurate with *actual* participation levels.

**Q20.** Will the TANF grant allow the enrollment of 14-15 year old youth?

**Answer:** Yes. Eligibility includes ages 14-21.

**Q21.** What procedures will be followed to enroll WIA eligible youth who are not TANF eligible under this grant?

**Answer:** A determination of WIA eligible is all that is needed to be enrolled into this program.

**Q22.** What are the TANF definitions for "Needy" and Un-Needy" youth?

**Answer:** The definition of 'needy' or 'un-needy' is not applicable for determining eligibility for this program. Emphasis should be placed on serving eligible youth most in need, which includes out-of-school youth and those most at risk of

dropping out; youth in and aging out of foster care; youth offenders and those at risk of court involvement; homeless and runaway youth; children of incarcerated parents; migrant youth; Indian and Native American youth; and youth with disabilities.

- Q23.** What documentation will/should the TANF clients bring to the WFCs to verify that they are eligible for the TANF summer employment program?

**Answer:** Any documentation that is required to be determined eligible for WIA.

- Q24.** When will the work readiness information be issued to the locals?

**Answer:** The state is awaiting further guidance from the U.S. Department of Labor (USDOL). Some information was provided in TEGL 27-09; however, additional guidance is forthcoming in TEGL 24-08, Change 1.

- Q25.** When will the TANF letters go out to participants and how will the message be conveyed?

**Answer:** The TANF letters were sent on May 6<sup>th</sup> and 7<sup>th</sup>. TEA and Work Pays parents ages 18-21 and children 14-17 were encouraged to go to the nearest Arkansas Workforce Center to complete an application for summer employment. It was stressed that this is a first come, first served basis and that there are a limited number of slots available.

- Q26.** Can non-TANF participants be served under this program?

**Answer:** Yes. Anyone who is determined WIA eligible may participate in this program, providing the LWIA has not exceeded the planned number of participants.

- Q27.** What will WIA staff use for proof of TANF eligibility?

**Answer:** The individual must be determined *WIA eligible only*. Therefore, there is no requirement to determine TANF eligibility.

- Q28.** Can WIA staff have access to a list of clients who received notification by ADWS/Local DWS letters?

**Answer:** No. Due to confidentiality rules, a list can not be provided.

- Q29.** How often will copies of time sheets need to be submitted to DWS?

**Answer:** In an effort to make this process less onerous on LWIBs, DWS will utilize other available verification/documentation information. While LWIBs should maintain copies of all participant timesheets, they are not required to submit or present any participant timesheets to DWS TANF staff. DWS TANF staff will utilize other means to document and verify work activity hours.

**Q30.** When will WIA receive the contact person for local DWS/TANF (as referenced in Issuance PY 09-13)?

**Answer:** We believe that the revised response to the aforementioned question (Q29) removes the requirement of a DWS TANF contact.

**Q31.** When will the State issue the pre & post assessment/Work Readiness measure and forms (as referenced in Q & A email from Cindy Varner dated Feb. 26th)?

**Answer:** As referenced in the response to question 26, the state is awaiting further guidance from the USDOL. However, TEG 27-09 provides an insight as to how the work readiness attainment indicator will change, which includes the following highlights:

- A worksite evaluation measuring performance in the workplace is required to assess work readiness for the work readiness indicator.
- The worksite evaluation will be conducted by the employer.
- The tool should focus on attaining a satisfactory level of workplace proficiency as opposed to a measurable increase or gain.
- The tool should measure work readiness skills most desired by employers.

**Q32.** There seems to be a major discrepancy in the County-by-county TANF numbers and the case numbers the local DWS offices are reporting to us. We based our grant request upon the numbers given to us by the State DWS. Why is this? How were the State DWS numbers derived?

**Answer:** A discrepancy exists because there are a large number of TANF cases that include children outside of the age range for this program (14-21). The numbers provided to the LWIAs only included TANF cases in the age range of 14-21 year olds.

**Q33.** If regular WIA eligible youth are enrolled in the TANF Summer Youth Employment Program, will they terminate at the end of the program or will they be required to be enrolled in the WIA year-round youth program?

**Answer:** As appropriate local areas are encouraged to enroll these same participants in the WIA year round formula program if deemed these youth could benefit from additional services. If a local area uses WIA formula funds for allowable WIA activities instead of WIA ARRA funds, the youth common measures will apply.

**Q34.** The letter to TEA/Work Pays Participant Households generated by ADWS on 5/6/10, states the required age as "16 to 21". Issuance PY 09-13 lists eligible age as "14-21".

**Answer:** The eligible age range is 14-21. The letter was not intended to discard 14 and 15 year olds, but rather highlight the group with the most likelihood to have the ability to find transportation to work. As mentioned in question 4, the TANF population in general has transportation difficulties. This may be an area where supportive services are needed.

**Q35.** Since this is ARRA TANF funds, will we need to do monthly 1512 reports that combines with WIA or a separate report for only TANF funds?

**Answer:** TANF Emergency funds are not subject to ARRA 1512 reporting. The WIA locals will only report on WIA ARRA funding for 1512 purposes.

**Q36.** How will TANF participants be tracked for reporting purposes?

**Answer:** Participants will be tracked through Arkansas JobLink (AJL). New selections have been added to AJL. To determine whether a TANF participant is TEA or Work Pays, the state will conduct a query or request an ad hoc report in AJL and then conduct a cross-match based on the participant's social security number. The cross-match will be conducted after the end of the summer program.